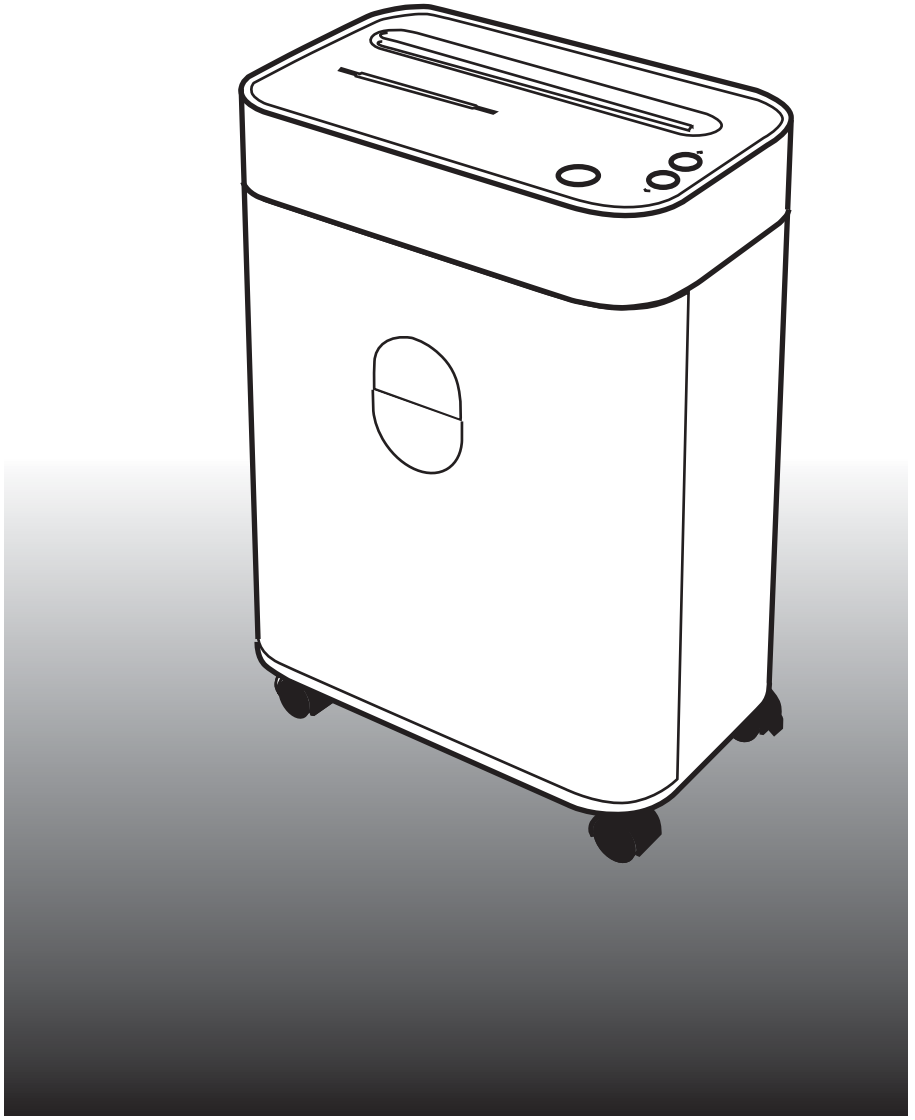
crosscut shredder
PX1000MX

ROYAL®

crosscut shredder

PX1000MX

OPERATIONAL MANUAL



ROYAL®
Consumer Information Products, Inc.
379 Campus Dr.
Somerset, NJ. 08875

Made in China

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PX1000MX1M0506

WARRANTY, REGISTRATION & TECHNICAL SUPPORT

PLEASE FILL OUT AND RETURN THE PRODUCT REGISTRATION CARD INCLUDED WITH YOUR NEW ROYAL PRODUCT OR FILL OUT THE PRODUCT REGISTRATION FORM ON THE ROYAL WEB PAGE AT: http:// www.royal.com.

BE SURE TO KEEP A COPY OF YOUR SALES RECEIPT!

STANDARD WARRANTY

ROYAL CONSUMER INFORMATION PRODUCTS, INC. ("Royal"), at 379 Campus Drive, 2nd Floor, Somerset, NJ 08875 USA WARRANTS that your NEW Product is free of defects of workmanship and materials. If there is a defect or malfunction of this product, Royal will repair it free of charge as follows:

PARTS: New or comparable rebuilt parts in exchange for defective parts for ONE (1) YEAR from date of customer purchase.

LABOR: Royal provides labor warranty for ONE (1) YEAR from date of end-user purchase. Product must be sent postage prepaid and insured to Royal in accordance with the warranty procedures outlined below. At completion of the repair, the consumer will be responsible for return shipping charges from Royal, and for any parts or services no longer covered under warranty.

This warranty does not apply to persons who purchased this product second-hand or used.

This warranty does not include adjustments, parts and/or repairs required by circumstances beyond the control of Royal, including but not limited to fire or other casualty, accident, neglect, abuse, misuse, abnormal use or battery leakage damages.

THERE ARE NO OTHER EXPRESSED WARRANTIES EXCEPT AS STATED HEREIN. AFTER THE PERIOD OF EXPRESSED WARRANTY SET FORTH HEREIN, THERE ARE NO EXPRESSED OR IMPLIED WARRANTIES AND THOSE EXCLUDED INCLUDE THOSE OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSE. Royal shall NOT be held liable for CONSEQUENTIAL DAMAGES resulting from any failure, defect or malfunction of this product. Some States do not allow limitations on how long an implied warranty lasts and some States do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations may not apply to you.

WARRANTY PROCEDURES

TO OBTAIN SERVICE UNDER THE TERMS OF THIS WARRANTY:

Please do the following:

1. Send a copy of your original sales receipt showing original purchase date along with your mailing address and a note describing the nature of the problem to:

   Royal Consumer Information Products, Inc.
   Warranty Processing
   P.O. Box 6786
   Somerset, NJ 08875-6786 USA

   Do Not Return the Product to This Address!

2. You will receive a return authorization number within 7-12 business days from the date your return request is received if it is determined that there is a basis for a replacement product. The return authorization form you receive will list the return procedures, applicable charges, if any, and the correct shipping address for the returned product.

PRODUCT SUPPORT HOTLINE:

For questions on use of this product or this warranty call 800-272-6229 (in Canada call 1-888-266-9380 or in Mexico call +(52-55)-53-33-1333), Monday through Friday during normal business hours. You can also e-mail Royal at: hotline@royal.com

ROYAL PX1000MX PAPER SHREDDER

In case of a major paper jam:

1. Turn off or unplug the power cord from the AC outlet and wait at least 25 minutes for the thermal overload protection to reset.
2. Plug in the AC power cord and press the **ON/OFF** button. If paper was left inside the feed opening prior to the overload, press the **Reverse (V)** button and grasp the excess paper from the top and pull it out. Be careful not to place your fingers near the feed opening or serious harm could result. Clear any excess paper shreds from the feed opening.
3. You are now ready to resume normal shredding.

Specifications:

Shred Type:	Cross-Cut
Shred Width:	5/32” x 1 3/8”
CD Capacity:	1 CD per pass
Shredding Capacity:	10 Sheets
Feed Opening:	9”
Weight:	13.5 lbs.
Input:	120 volt AC, 3.0 amp.

⚠WARNING

1. **ALWAYS** keep out of the reach of children as serious injury could occur.
2. **DO NOT** place finger too close to feed slot as serious injury could occur.
3. **AVOID** getting jewelry, hair or loose clothing too close to feed slot as serious injury could occur.
4. **ALWAYS** keep shredder off and unplugged when not in use.
5. **ALWAYS** unplug shredder when moving, cleaning or empting the waste receptacle.
6. **DO NOT** attempt to feed more sheets of paper than specified on the feeder.
7. **DO NOT** attempt to shred materials other than paper, credit cards and CD’s in the provided feed slots.
8. **ALWAYS** remove paper clips, staples and other fasteners from paper before shredding.
9. **ALWAYS** limit continuous shredding to the specified time as suggested in the instruction manual.
10. **ALWAYS** empty the waste receptacle prior to the receptacle becoming full.
11. **DO NOT** attempt to operate shredder if the shredder is experiencing any kind of problem.
12. **DO NOT** use flammable synthetic oil, petroleum-based or aerosol products of any kind on shredder

DO NOT attempt to repair shredder yourself.



⚠WARNING KEEP OUT OF REACH OF CHILDREN

WARNING ICONS:
The Icons, on top of the shredder, warn the user of the potential dangers if the shredder is used improperly



NO FASTENERS



NO LOOSE CLOTHING



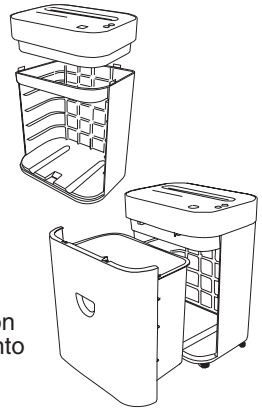
NO FINGERS OR HANDS



NO HAIR

ROYAL PX1000MX PAPER SHREDDER

Assembly:
Please be aware the shredder will operate only when assembled correctly and the wastebasket is placed properly in the shredder cabinet. When assembling the shredder, be careful not to place your fingers near the cutter blades and use caution when positioning the shredder head onto the shredder cabinet.



1. With the wastebasket removed from the shredder cabinet, position the shredder head over the cabinet. Place the shredder head on top of the shredder cabinet as shown in Fig. 1.
2. Firmly push down on the four corners of the shredder head to lock the shredder head in place.
3. To install the rolling casters, carefully place the shredder upside down on a flat surface. Insert the locking casters into the front holes of the cabinet and press firmly until they snap in place. Place the two non-locking casters into the remaining two holes and press firmly until they snap into place.
4. Carefully place the shredder into the upright position on a level surface and slide the wastebasket fully into the shredder cabinet.

Operating the shredder:
With the electrical cord plugged in, the **ON/OFF** button depressed and the wastebasket properly in place, the **LED** will light up. This means that the shredder is now ready for operation. When paper is inserted under the safety guard and into the feed opening, the shredding process will start automatically and stop when the paper has completed its travel through the feed opening.
Located on top of the shredder are the **ON/OFF**, **Reverse (V)**, **Forward (Λ)** and **LED**. Their purposes are:

1. When the **ON/OFF** button is depressed, the shredding process will start when paper is inserted into the feed opening and will continue until it has completely passes through the feed opening.
2. The **Reverse (V) button** is used to assist in the removal of a paper jam, which reverses the shredding process prior to a completed forward cycle, thus clearing the cutters. When switching from **Forward (Λ)** to **Reverse (V)**, always stop momentarily to prevent possible damage to the motor.
3. The **OFF** position is used to terminate the AC power to the shredder. It is recommended to turn the shredder off when the shredder is not being used for a prolonged period of time.
4. When the **LED** is lit it lets the user know that the wastebasket is inserted correctly and that the shredder is turned on and ready for use. If the **LED** does not light up, make sure that the plug is plugged in, the basket is inserted correctly and the **ON/OFF** button is depressed.

Shredder capacity:
The Royal PX1000MX will shred up to ten (10) sheets of 20-lb. bond paper and will accept paper widths up to 9". When shredding small material like envelopes, credit cards or receipts, insert them in the middle of the paper feed opening.

Shredding CDs and DVD
When shredding CDs and DVDs, they should be insert them one at a time into the designated CD slot only.

ROYAL PX1000MX PAPER SHREDDER

To avoid excessive wear to the cutters, the manufacturer recommends the shredding of no more than five (5) or CDs per day. To avoid personal injury or possible damage to the shredder, never place CDs into the paper feed opening. **Never allow children to shred or play with any type of shredding device.**

Cautions:

1. **Keep all loose articles of clothing, ties, jewelry, hair or other small items away from the feed opening to prevent injury.**
2. **Keep the shredder turned off or unplugged when not in use for prolonged periods of time.**
3. **The PX1000MX will cut staples, small paper clips and credit cards; however, proper discretion is recommended.**
4. **Do not place hands or fingers into the shredder throat as serious injury could result.**
5. **When manually changing feed direction, pause long enough for the motor to stop.**
6. **Continuous shredding of computer paper should not exceed 3 minutes. If continuous use is required at the maximum sheet capacity (10 sheets), it is recommend that shredding time should be 3 minutes on and 6 minutes off to allow for proper cooling of the motor.**
7. **Always turn off or unplug the shredder prior to moving, cleaning or emptying the wastebasket.**
8. **Do not allow children to shred or play with the paper shredder or serious injury could result.**
9. **Empty wastebasket frequently.**

Paper jams and motor overload situations:
The Royal PX1000MX is equipped with an automatic motor overload protection circuit. The manufacturers suggested running time at maximum capacity is 3 minutes on and 6 minutes off. The PX1000MX will automatically terminate power case of the following abnormal situations:

1. Operating the shredder at the maximum 10-sheet capacity continuously for a prolonged period of time, eg. more than 3 minutes without stopping.
2. Exceeding the shredding capacity, eg. Inserting more than ten (10) sheets of 20-lbs. paper in one pass, or if the paper is not fed squarely into the feed opening.

Both abnormal operations may result in the activation of the automatic thermal motor overload protection circuit, which terminates the power to the shredder. A paper jam could cause the thermal motor overload protection to terminate AC power to the motor. Never allow the shredder to remain in a jammed condition with the AC power turned on. If this occurs you should:

In case of a minor paper jam:

1. Press the **Reverse (V) button** and pull the remaining sheets of paper out of the feed opening. Remove the unshredded portion of paper from the top and clear any excess paper shreds from the feed opening. **Be sure to keep fingers and any personal effects away from the throat of the feed opening while the shredder cutters are in motion.**